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INTEGRATION JOINT BOARD BUSINESS PLANNER - The Business Planner details the reports which have been instructed by the Board as well as reports which the Functions expect to be submitting for the calendar year.									
Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/Status	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2023 Meetings									
22 August 2023									
9	Standing Item	Chief Officer Report	To provide a regular update from the Chief Officer	HSCP.23.051	Roz Harper	Chief Officer	ACHSCP		
10	Standing Item	Video Presentation	To note the regular video presentation from a choice of partner organisations						
11		ACHSCP Annual Report	To seek approval of the ACHSCP Annual Report	HSCP.23.052	Alison MacLeod / Amy Richert	Alison MacLeod	ACHSCP		
12	24.08.21	Rosewell House - evaluation and recommendation reports	To note the evaluation and to seek approval of a formal recommendation on the future of Rosewell to allow 4 months to implement the outcomes of the recommendation, ahead of the current direction ceasing in December 2023. Chief Officer to bring a full evaluation report of the service being delivered at Rosewell House to the IJB in March 2023.	HSCP.23.054	Calum Leask/Fiona Mitchelhill	Fiona Mitchellhill	ACHSCP	Deferred from March 2023 to allow a full year between the interim and final evaluations, giving more time to embed the recommendations from the first evaluation.	
13	25.04.23	Review of Carers' Expenses Policy	To seek approval of the Carers' Expenses Policy as agreed at the IJB on 25 April 2023.	HSCP.23.055	Alison MacLeod	Alison MacLeod	ACHSCP		
14		Supplementary Workplan and Business Case	To seek approval of a Business case.	HSCP.23.056	Neil Stephenson	ACC Commercial & Procurement Services	ACC		
15	17.01.2023	Primary Care Improvement Plan (PCIP) Governance	To provide members with an outline of the governance arrangements supporting the Primary Care Improvement Plan.	HSCP.23.041	Jess Anderson	ACC Governance	ACC	Members agreed 25.04.23 to defer until the meeting on 6 June 2023 to allow for a meeting to take place with representatives of the Scottish Government in early May 2023. on 6 June 2023, further time was agreed from key stakeholders to consider arrangements and potential improvements to PCIP governance arrangements. Report to be presented to meeting of IJB on 22 August 2023	
16	11.07.2023	NHS Grampian Delivery Plan	To provide members with further information regarding the NHS Grampian Delivery Plan.	HSCP.23.058	Susan Harrold	Alison MacLeod	ACHSCP		
17	17.07.2023	Public Health Scotland Partnership Agreement	To seek approval of entering into of a strategic partnership agreement with Public Health Scotland (PHS), as one of nine organisations comprising the North East Population Health Alliance (NEPHA).	HSCP.23.059	Fraser Bell	Sandra Macleod	ACHSCP		
18	07.07.2023	NHS Grampian Appointees to IJB Committees	To seek approval of two NHS Grampian Appointees to the IJB Committees.	HSCP.23.057	John Forsyth / Emma Robertson	ACC Governance	ACC		
19	16.08.22	Fast Track Cities	To provide an annual update on the actions against the action plan submitted to the Integration Joint Board (IJB) on 21 January 2020.	HSCP.23.053	Daniela Brawley / Lisa Allerton	Sandy Reid	ACHSCP	D	Last presented to IJB on 30 August 2022. This is an annual report. Authors have requested deferral to 10 October 2023 as the next National FTCs meeting is on 28 August 2023 which would allow a more rounded update in October.
20		Strategic Review of Neuro Rehabilitation Pathway	To seek approval of the Strategic Review work and draft Implementation Plan. Outline draft expected end of March 2023, to come to next IJB after that.	HSCP.23.047	Tracey MacMillan/Grace Milne/Jason Nicol	Lynn Morrison	ACHSCP	D	Members agreed on 25.04.23 to defer to the August 2023 IJB due to continuing discussions regarding the scope and direction of the review.
10 October 2023									
22	Standing Item	Chief Officer Report	To provide a regular update from the Chief Officer		Roz Harper	Chief of Staff	ACHSCP		
23	Standing Item	Video Presentation	To note the regular video presentation from a choice of partner organisations						

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24	Standing Item	Audited Accounts		Paul Mitchell	Chief Finance Officer	ACHSCP	Expected September/October 2023		
25	26.07.2022	Complex Care Market Position Statement		Jenny Rae / Kevin Dawson	Strategy and Transformation Team	ACHSCP			
26		Climate Change Project and Reporting		Sophie Beier	Strategy and Transformation Team	ACHSCP			
27	23.09.21	Primary Care Improvement Plan Update		Emma King / Sarah Gibbon/Alison Penman		ACHSCP	Update presented to RAPC on 2 May 2023. Members note that the annual PCIP Update report would be presented to the meeting of the Integration Joint Board at its meeting on 10 October 2023.		
5 December 2023									
29	Standing Item	Chief Officer Report		Roz Harper	Chief of Staff	ACHSCP			
30	Standing Item	Video Presentation							
6 February 2024									
32	Standing Item	Chief Officer Report		Roz Harper	Chief of Staff	ACHSCP			
33	Standing Item	Video Presentation							
34	17.01.2023	Grant Funding		Shona Omand-Smith	Commissioning Lead	ACHSCP			
35	31.01.2023	Carers' Strategy		Stuart Lamberton	Strategy and Transformation Team	ACHSCP			
36	Standing Item	Annual Procurement Workplan 2024/2025		Neil Stephenson	Procurement Lead	ACC			
37	07.02.2023	Annual Grants Workplan 2024/25		Shona Omand-Smith	Commissioning	ACHSCP			
38	31.01.2023	Report on test of change at Sport Aberdeen's new facility in Northfield		Alison McLeod	Strategy and Transformation Team	ACHSCP			
26 March 2024 (Budget)									
40	Standing Item	Chief Officer Report		Roz Harper	Chief of Staff	ACHSCP			
41	Standing Item	Video Presentation							
42		JB Budget		Paul Mitchell	Chief Finance Officer	ACHSCP			
TBC Future Meetings									
44	29.11.2022	Marywell Service Redesign Business case		Susie Downie / Emma King / Teresa Waugh / Clair Ross / Simon Rayner	Primary Care Leads	ACHSCP	Expected April/May/June 2024		
45	Standing Item	Equalities and Equalities Outcomes		Alison Macleod	Lead Strategy and Performance Manager	ACHSCP	Expected April 2024		
46	04.11.2022	JB Scheme of Governance Annual Review		Jess Anderson/John Forsyth/Vicki Johnstone	Legal ACC	ACHSCP	Expected Spring 2024		

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47	Standing Item	Annual Resilience report - Inclusion of Integration Joint Boards as Category 1 Responders under Civil Contingency Act 2004		Martin Allan	Business Lead	ACHSCP	Expected Spring 2024		
48	25.04.2023	Supplementary Procurement Work Plan (Social Care) for 2024/25		Neil Stephenson	Strategic Procurement	ACHSCP	Expected Spring 2024		
49	25.04.2023	Creating Hope Together: Scotland's Suicide Prevention Strategy and Action Plan		Kevin Dawson / Jennifer Campbell	Strategy and Transformation Team	ACHSCP			
50	25.05.2021	Community Nursing Digitalisation		Michelle Grant / Craig Farquhar	Chief Officer	ACHSCP	Expected Spring 2024		
51	30.11.22	Biennial Progress report on delivery of our Equality Outcomes and Mainstreaming Framework		Alison Macleod	Strategy and Transformation Team	ACHSCP	Expected Spring 2025		
52	16.08.22	Fast Track Cities		Daniela Brawley / Lisa Allerton			Expected October 2024		